

**GOVERNMENT OF TELANGANA  
ABSTRACT**

LAW DEPARTMENT – Outsourcing Services – Payment of remuneration to two (2) Data Processing Officers and two (2) Data Entry Operators through M/s.Signy Management Services Private Limited, Hyderabad - Sanctioned - Orders - Issued.

**LAW (E.II) DEPARTMENT**

G.O.Rt.No. 355

Dated: 31-05-2017.

Read the following:-

1. G.O.Rt.No.4271, Finance (SMPC) Department, dated: 10.10.2008.
2. G.O.Ms.No.14, Finance (HRM-I) Department, dated: 19.02.2016.
3. G.O.Rt.No.714, Law (E.I) Department, dated: 17.11.2016.
4. G.O.Rt.No.281, Law (E.I) Department, dated: 04.05.2017.
5. Agreement, dated: 26.05.2017 with M/s.Signy Management Services Private Limited, Hyderabad.
6. From M/s. Signy Management Services Private Limited, Hyderabad, Bill No.0088, dated: 26.05.2017 for Rs.92,025/- along with Advance Stamped Receipt.
7. G.O.Rt.No.354, Law (E.II) Department, dated:31.05.2017.

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**ORDER:-**

Orders have been issued in the G.O. sixth read above, continuing the following posts on outsourcing basis for a further period of one year w.e.f.01.04.2017 to 31.03.2018 on payment of monthly remuneration as mentioned against each category by entering into an agreement with M/s.Signy Management Services Private Limited, Hyderabad, as shown below:-

Sl. No.	Designation	Number of posts	Remuneration per month
1.	Data Entry Operator	5	Rs. 15,000/-
2.	Drivers	2	Rs. 15,000/-
3.	Office Subordinates	3	Rs. 12,000/-

2. Government have sanctioned two (2) posts of Data Processing Officers on outsourcing basis with a monthly remuneration of Rs.17,500/- (Rupees seventeen thousand and five hundred only) each per month for a period of one year in Law Department, Vide G.O. third read above.

3. Sanction was accorded for payment of an amount of Rs.92,025/- (Rupees ninety two thousand and twenty five only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.03.2017 to 20.04.2017 to M/s.Signy Management Services Private Limited, Hyderabad, for sponsoring two (2) Data Processing Officers and two (2) Data Entry Operators to Law Department on outsourcing basis, vide G.O. seventh read above.

4. M/s.Signy Management Services Private Limited, Hyderabad has submitted a bill fifth read above along with Advance Stamped Receipt for an amount of Rs.92,025/- (Rupees ninety two thousand and twenty five only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.04.2017 to 20.05.2017 for sponsoring two (2) Data Processing Officers and two (2) Data Entry Operators to Law Department on outsourcing basis.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs. 92,025/- (Rupees ninety two thousand and twenty five only) to M/s. Signy Management Services Private Limited, Hyderabad, towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.04.2017 to 20.05.2017 for sponsoring two (2) Data Processing Officers and two (2) Data Entry Operators to Law Department on outsourcing basis as per the details shown below:-

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Bill No. & Date	No. of persons engaged	Amount in Rs.	Period /Classification
Bill No.0088., Dt: 26.05.2017	two (2) D.P.Os & two (2) D.E.Os (30 days)	65,000.00	From 21.04.2017 to 20.05.2017 for (30) days (For 2 D.P.Os @ 17,500/- per each)(For 2 D.E.Os @ 15,000/- per each)
		65,000.00	
	(-)	7,800.00	12% on remuneration towards Employees Contribution to Provident Fund
	(-)	1138.00	1.75% on remuneration towards Employees Contribution to State Insurance (E.S.I)
	<b>Sub-Total (A)</b>	<b>56,062.00</b>	Remuneration to be paid to for two (2) D.P.Os @ Rs. 15,094/- per head and two (2) D.E.Os @ Rs. 12,938/- per head.
	(+)	7,800.00	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	8,684.00	13.36% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.36% Administrative Charges)
	(+)	1,138.00	1.75% on remuneration towards Employee's Contribution to Employee's State Insurance
	(+)	3,088.00	4.75% on remuneration towards Employer's Contribution to Employee's State Insurance.
	(+)	3,250.00	5% on remuneration towards Agency Commission
	<b>Sub-Total (B)</b>	<b>80,022.00</b>	
	(+)	11,203.00	14% Service Tax (including education cess) on Total Bill
	(+)	400.00	0.5% Swachh Bharat Cess on total bill w.e.f.15.11.2015.
	(+)	400.00	0.5% Krishi kalyan Cess
	<b>Grand Total</b>	<b>92,025.00</b>	
(Rupees ninety two thousand and twenty five only)			

6. The expenditure sanctioned in Para (5) above shall be debited to "2052 Secretariat General Services – M.H 090 Secretariat – S.H. (10) Law Department – D.H. 300 Other contractual services".

7. Law (Claims) Department are requested to draw an amount of Rs. 92,025/- (Rupees ninety two thousand and twenty five only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad, State Bank of Hyderabad, Adarshnagar Branch (Branch Code- 20263), Current A/c.No.62097661025, MICR Code–500004004, IFSC Code–SBHY0020263.

8. The Managing Director, M/s.Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.15,094/- (Rupees fifteen thousand and ninety four only) to each Sri.G.Pulliah and Sri.L.Balu, Data Processing Officers and an amount of Rs.12,938/- (Rupees Twelve thousand nine hundred and thirty eight only) to each Smt.Ch.Meena, and Kum.P.Pravalika, Data Entry Operators, Law Department (excluding E.P.F., E.S.I. towards employee's contribution and

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Professional Tax) and towards remuneration for the period from 21.04.2017 to 20.05.2017 and produce a certificate regarding proper remittance of E.P.F., E.S.I. contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individuals employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

9. This order does not require the concurrence of Finance, under the orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**A.SANTHOSH REDDY,**  
**Secretary to Government,**  
**Legal Affairs, Legislative Affairs and Justice.**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
#5-9-22/1/4/E, 2<sup>nd</sup> Floor, Damayanthi Chambers,  
Hill Fort Road, Adarshnagar,  
Hyderabad – 500063.

**Copy to:** The Deputy Pay and Accounts Officer, Telangana Secretariat Branch,  
Hyderabad.

„ : Law (Claims) Department.  
„ : S/f and S/c.

// Forwarded :: By Order //

**SECTION OFFICER**